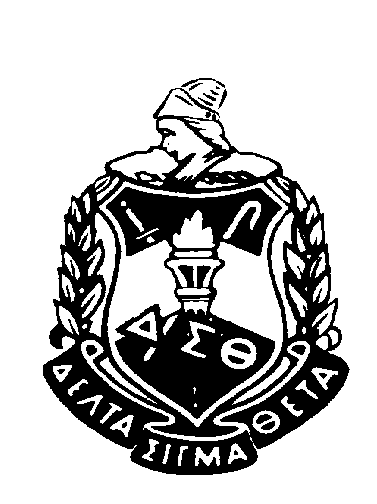
Colorado Springs Alumnae Chapter



Delta Sigma Theta Sorority, Inc.

P.O. Box 15235

Colorado Springs, CO 80935

MINUTES OF THE EXECUTIVE BOARD MEETING

HELD October 3, 2016

Chapter President Pamela Miller called the Colorado Springs Alumnae Chapter of Delta Sigma Theta Sorority, Inc. to order on Monday, October 3, 2016 at 6:32 pm at the YMCA 3200 E Spaulding Ave, Pueblo, CO 81008. A quorum was present for the transaction of business.

Sorors present: Nataki Brown-Jones, Gene’ Henderson, Deborah Hendrix, Patricia Humphrey, Pamela Miller, Carolyn Pace, Helena Smith, Shirley Stewart, Michelle Tucker, Lasaundra Watson and Ingrid Williams.

Adoption of Agenda was approved with the following changes:

1. Under Committee Reports
   1. Remove – Arts and Letters – Soror Stewart

**reports**

**CORRESPONDENCE REPORT – Soror Watson**

1. See attached report for details

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**FINANCIAL SECRETARY REPORT – Soror Brown-Jones**

1. Received the following funds:
2. Hats Off Tix: $6726.00
3. Hats Off Ad: $900.00
4. Money Workshop: $21.00
5. Membership Dues: $1010.00
6. Total: $8,657.00
7. Additional income has been collected. Report will be updated for the chapter meeting.
8. See Treasurer report attached

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**TREASURER REPORT – Soror Hendrix**

1. The following were noted: September Financial Package:
2. Book to Bank Reconciliation (see current reports)

September 9, 2016

1. Checking Account - Bank Balance $18,314.71;
2. Book Balance $17,933.45
3. Savings Account – Bank Balance $3,101.01

Book Balance $3,101.01

1. Outstanding Receipts & Outstanding Checks
2. 3 outstanding checks totaling - $361.46

c. Financial Secretary Receipt Report – all receipts accounted

d. Paid Dues 54 – 2016-2017

1. Budgets:
   1. 2016-17 Budgets – Budget Changes for 2016 - 2017
2. Committee Reports:
   1. Reports emailed to committee chairs – (start 10/3/16)
3. What proposals will be made to E-board?
   1. None
4. Recommendations:
   1. None
5. Meeting Adjourned:
   1. None
6. Committee chairs required to send updated budgets with details – due 10/8/16
7. Next meeting: Not scheduled
8. See attached report for more details.

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**MEMBERSHIP SERVICES – Soror Pace**

1. Meeting held on September 29 at 6:00 p.m., 21c Library, Room B2, 1175 Chapel Hills Drive
2. Next meeting: November 15, 2016, 6:00 p.m., East Library, Room TBD
3. Secret Sorors gift exchange begins October 2016
4. Breakfast Social – Contact Member Services committee
   1. Breakfast will be served before each chapter meeting
   2. Time: 9:30am
   3. Host for each chapter meeting has been determined
5. Delta Dears Luncheon – Contact Sorors Pace or Piper
   1. Date: September 30, 2016
   2. Location: Joseph’s Fine Diner– Dutch Treat
6. 5th Sunday worship
   1. Date: October 30, 2016 at St. Raphael Episcopal Church– Host Soror McQueen – lunch after service: Outback
   2. Date: January 29, 2017 – Host and location TBD
   3. Date: April 30, 2017 – Host and location TBD
7. All Sorors Dinner
   1. January 21, 2017 – Pueblo at 4:30pm – Host: Soror Smith – Dutch Treat
   2. March 17, 2017 – Colorado Springs at 6:00pm – Host: TBD – Dutch Treat
   3. May 20, 2017 – Denver at 4:30pm – Host TBD – Dutch Treat
8. Celebration of September Birthdays - Happy Birthday Sorors
   1. 10/1 – Soror Nataki Brown-Jones
   2. 10/4 – Soror Patricia Humphrey
   3. 10/5 – Soror Patricia Maxwell
   4. 10/12 – Soror Toya Graham
   5. 10/21 – Soror Beulah Simmons
   6. 10/28 – Soror Michelle Tucker
9. All upcoming events will be publicized at the 1st Friday gatherings which are hosted by the Divine 9 at the Urbanites Building, Colorado Springs - Informal event – No dress code
10. Next meeting: November 15, 2016 – East Library
11. See attached report for details

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**ECONOMIC DEVELOPMENT – Soror Stewart**

1. Met Tuesday September 20, 2016 at 6:30pm, Location: East Library
2. Members Present: Sorors Hubbard, Maxwell, McMillan, Pace, Stewart, Watson, and White
3. Fall event date: Saturday, November 5th – Location: Gaylord Hall, Colorado College from 10:00am – 12:00pm
4. Spring event date: Saturday, April 22, 2017
5. Next meeting: Tuesday, October 19, 2016 at 6:30pm – Location: East Library, Study Room F1 from 6:30pm – 8:30pm
6. See attached report for details

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**EDUCATIONAL DEVELOPMENT – Soror Humphrey**

1. Met Sunday, September 25, 2016 at Ebenezer Baptist Church
2. Members Present: Sorors Bell, Burks, Hendrix, Humphrey, P. Miller and Watson
3. Seven parents and six GEMS where also in attendance
4. Total GEMS: 10 (7 returning – 3 new)
5. Risk Management training will be conducted on Saturday, October 15, 2016 at 9am – Location: Ebenezer Baptist Church, 4040 E Bijou, Suite 110, Colorado Springs, CO 80909 \*\*\*NOTE: Anyone interested in working with the GEMS must take this training if you plan to attend more than one session\*\*\* THIS IS THE ONLY TRAINING DATE SCHEDULED TO MEET THE OCTOBER 31, 2016 DEADLINE, SO PLEASE MAKE THE EFFORT TO ATTEND!!!!\*\*\*\*
6. Next Meeting: October 15, 2016 after the GEMS meeting
7. See attached report for details

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**HATS OFF – Soror Henderson**

1. The 10th Annual Hats Off Luncheon was held at the Broadmoor Hotel on Saturday, September 17, 2016.
   1. 203 participants in attendance
   2. 4 women were honored: Martha Barton, Edna Daniels, Dr. Tiko Hardy, and Rebecca Jacobs
   3. Over 50 Delta members were present
2. Committee will be meeting to discuss the Spring event
   1. Date, Time, and Location: TBD
3. See attached report for details

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**PUBLICITY – Soror Smith**

1. Met Thursday, September 29, 2016 at 5:30 pm via conference call
2. Members Present: Sorors Maxwell and Smith
3. Next Meeting: Thursday November 3, 2016 at 6:00pm via conference call – Soror Maxwell to send out conference call information prior

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**PHYSICAL AND MENTAL HEALTH – Soror Vaughn**

1. No meeting was held
2. Next Meeting: October 5, 2016 at 7:00pm via conference call – Soror Vaughn to send out conference call information prior to meeting
3. Co-chair is needed for this committee
4. See attached report for details

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**SOCIAL ACTION – Soror P. Miller**

1. Co-chair is needed for this committee
2. Sorors P. Miller, Q. Miller, and Tucker represented CSAC at the Denver Alumnae Chapters Democratic Party event on Saturday, October 1, 2016 – The Honorable Marcia Fudge – 21st National President, Delta Sigma Theta Sorority, Inc. was the speaker
3. No report submitted

**OLD BUSINESS**

**RISK MANAGEMENT TRAINING– Soror P. Miller**

1. Risk Management Training will be held on Saturday, October 15, 2016 at 9:00am – Location: Ebenezer Baptist Church
2. Certification requirements:
   1. Risk Management: Every Year
   2. Background Checks: Every 2 years
3. All Sorors interested in assisting with GEMS or attending more than one GEMS event MUST attend this training

**STATEWIDE FOUNDERS DAY– Soror I. Williams**

1. CSAC to collaborate with DAC
2. February 18, 2017
3. Soror President Cynthia Butler-McIntyre is the guest speaker
4. Meeting on Sunday, October 9, 2016 at 2:30pm – details to be provided after the meeting

**2016-2017 CALENDAR – Soror P. Miller**

1. Committee Chairs are requested to submit their budgets with details and calendar of events for the sorority year by Saturday, October 8, 2016
2. All events to be placed on the calendar on our website to avoid scheduling conflicts with other organizations
3. Request for committee chairs to be mindful of the fees for membership intake, Hats Off, etc. that are due in the Spring – encouraging committees to have economical events or refrain from adding more to the calendar – GEMS are busy monthly should you be interested in a monthly service project
4. See attached report for details

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**NEW BUSINESS**

**CORRESPONDENCE ACTION ITEMS**

1. Educating Children of Color – Saturday, January 14, 2017 – Armstrong Hall/Colorado College – 10:00am – 4:00 pm - $50 (Includes table and lunch) – Information to be forwarded to the Educational Development committee – update to be provided at the November meeting

**PRESIDENT’S CORRESPONDENCE – Soror P. Miller**

1. Sorors P. Miller, Tucker, and Vaughn will be attending the Regional Leadership Conference in Kansas City from October 7-9, 2016
2. National is hosting a Hazing Prevention Summit at the Gaylord Palms Resort & Convention Center in Kissimmee, Florida on October 20-22, 2016
   1. See attached for details



1. Colorado Springs Alumnae Chapter will host the Bi-State Meeting from Friday, March 31, 2017 – Sunday, April 2, 2017
   1. Friday: Advisors Training and Welcome Event
   2. Saturday: Day of workshops
   3. Sunday: DID Trainer Certification
   4. Additional information to follow
2. Chapter Presidents will meet via conference call on the 4th Tuesday of each month

**MOTIONS**

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| --- | --- | --- | --- |
| 1 | Moved to accept the updated agenda with corrections | Stewart / Watson | Moved & Seconded, Carried |
| 2 | Moved to approve the September meeting minutes as updated and distributed | Smith / Watson | Moved & Seconded, Carried |

The Executive Board Meeting adjourned at 7:50 PM.

Respectfully submitted,

Helena Smith Pamela Miller

Helena Smith Pamela Miller

Recording Secretary President