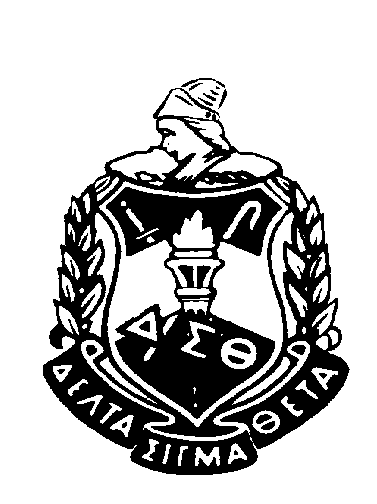
Colorado Springs Alumnae Chapter



Delta Sigma Theta Sorority, Inc.

P.O. Box 15235

Colorado Springs, CO 80935

MINUTES OF THE EXECUTIVE BOARD MEETING

HELD SEPTEMBER 6, 2016

Chapter President Pamela Miller called the Colorado Springs Alumnae Chapter of Delta Sigma Theta Sorority, Inc. to order on Tuesday, September 6th at 6:35 pm at the William I Spencer Building, Colorado College,  830 N Tejon. A quorum was present for the transaction of business.

Sorors present: Claudia Buckner-Bowman, Nataki Brown-Jones, Deborah Hendrix, Patricia Humphrey, Patricia Lewis, Patricia Maxwell, Pamela Miller, Quintiya Miller, Helena Smith, Shirley Stewart, Lasaundra Watson and Ingrid Williams.

Adoption of Agenda was approved with the following changes:

1. Under Committee Reports
   1. Add – Arts and Letters – Soror Stewart
2. Under New Business:
   1. Add – Annual Audit Report – Soror Lewis
   2. Add – President’s Correspondence – Soror P. Miller
   3. Add – 1st Friday’s – Soror P. Miller

**reports**

**CORRESPONDENCE REPORT – Soror Watson**

1. Several inquiries regarding membership intake were received
2. University of Colorado Pueblo inquired about establishing a chapter
   1. State Coordinator – Michelle Tucker to be consulted for advice on how CSAC should respond

**FINANCIAL SECRETARY REPORT – Soror Brown-Jones**

1. Received the following funds:
2. Retreat: $120
3. Hats Off: $7,485.00
4. AKA Dinner: $520
5. Regional Conference Reimbursement: $12
6. Total: $8,137.00
7. See Treasurer report attached

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**TREASURER REPORT – Soror Hendrix**

1. The following were noted: September Financial Package:
2. Book to Bank Reconciliation (see current reports)

September 9, 2016

1. Checking Account - Bank Balance $20,483.61;
2. Book Balance $21,220.97(PayPal Deposit $737.36)
3. Savings Account – Bank Balance $3,101.01

Book Balance $3,101.01

1. Outstanding Receipts & Outstanding Checks
2. 2 outstanding checks totaling - $737.36 (PayPal)

c. Financial Secretary Receipt Report – all receipts accounted for 52 Members

d. Paid Dues 52 – 2016 – 2017 - $9,100.00

1. Budgets:
   1. 2016-17 Budgets – Budget Changes for 2016 - 2017
2. Committee Reports:
   1. Reports emailed to committee chairs – (start 10/1/16)
3. What proposals will be made to E-board?
   1. Budget Modifications from Finance Committee
4. Recommendations:
   1. None
5. Meeting Adjourned:
   1. None
6. National dues can be paid by credit card
7. Family members of sorors can no longer receive DST scholarships
8. Committee chairs will receive budgets once a month – they are encouraged to keep up with their individual budgets to be able to report on balances each month
9. Paper copies of finance reports will be handed out at the September chapter meeting – all other reports will be sent electronically – sorors encouraged to print and bring a copy to the chapter meetings for reference
10. Next meeting: Not scheduled
11. See attached report for more details.

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**MEMBERSHIP SERVICES – Soror Stewart**

1. Secret Sorors – Contact Soror Hendrix
   1. Gift months – October, November and December
   2. Reveal month is December
   3. Each participating Soror will need to complete a form and supply a identifying photo
   4. See form attached



1. Breakfast Social – Contact Member Services committee
   1. Breakfast will be served before each chapter meeting
   2. Time: 9:30am
   3. Cost of food: $25 per meeting
2. Delta Dears Luncheon – Contact Sorors Pace or Piper
   1. Date: September 30, 2016
   2. Location: Joseph’s Fine Diner
3. 5th Sunday worship
   1. Date: October 30, 2016 at St. Raphael Episcopal Church– Host Soror McQueen - possible brunch to follow – time and location TBD
   2. Date: January 29, 2017 – Host and location TBD
   3. Date: April 30, 2017 – Host and location TBD
4. Celebration of September Birthdays - Happy Birthday Sorors
   1. 9/2 – Sorors McGraw and Wilson
   2. 9/4 – Soror P. Favors
   3. 9/12 – Soror Stokes
   4. 9/13 – Soror E. Williams
   5. 9/14 – Soror Pace
   6. 9/22 – Soror Swaby-Pate
   7. 9/23 – Soror Dunn and Hubbard
   8. 9/24 – Soror Brown-Kirkwood
   9. 9/25 – Soror Hill
   10. 9/28 – Soror Lewis
   11. 9/29 – Soror J. Miller
5. All upcoming events will be publicized at the 1st Friday gatherings which are hosted by the Divine 9 at the Urbanites Building, Colorado Springs - Informal event – No dress code
6. Next meeting: September 26, 2016 – Time and Location TBD
7. See attached report for details

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**ECONOMIC DEVELOPMENT – Soror Maxwell**

1. The fall event date is TBD – Suggested dates are November 5th or 12th
2. Soror Leonard-Rock is trying to determine location, date and time
3. Next meeting: Tuesday, September 20, 2016 at 6:30pm – Location TBD
4. No report submitted

**EDUCATIONAL DEVELOPMENT – Soror Humphrey**

1. Soror Hendrix will co-chair this committee
2. Received box of goodies from previous chair – not yet sorted
3. An email has been sent to the GEMS for information – requesting Homecoming dates and other potential date conflicts
4. GEMS have asked that the meeting this year be held outside – Sorors suggested partnering the meeting with CSAC service projects
5. CSAC will not offer scholarships this sorority year
6. $100 donation for Restored Life Church needed to close out business from last sorority year
7. No report submitted

**HATS OFF – Soror P. Miller**

1. Ticket sales are underway for the 10th Annual Hats Off Luncheon
   1. 200 tickets sold is the requirement to break even
   2. Currently approximately 170 tickets have been sold
   3. Ad and ticket money is due at the September 10, 2016 chapter meeting
   4. Publicity to send flyer electronically to all sorors to assist with ticket sales
   5. Honorees:
      1. Martha Barton – Pikes Peak Hospice
      2. Edna Daniels –
      3. Tiko Hardy –
      4. Rebecca Jacobs –
2. DJ Boom the Professor will be the DJ for this event
3. No report submitted
4. See motion below

**HERITAGE AND ARCHIVES – Soror Q. Miller**

1. H&A will host the 50th Anniversary Celebration for CSAC
2. Dates: February 15, 2019 – February 17, 2019 - Planning a full weekend of activities
   1. Friday – Formal Gala
   2. Saturday – Service Project
   3. Sunday – Worship Service
3. Current focus will be to fundraise and focus on seed money
4. Guest speaker: Past or current DST National President
5. See attached report for details



**PHYSICAL AND MENTAL HEALTH – Soror P. Miller**

1. Soror Vaughn is the chair – out sick tonight
2. Co-chair is needed for this committee
3. No report submitted

**ARTS AND LETTERS – Soror Stewart**

1. National Arts and Letters recommends upcoming Delta Red Carpet Films
   1. Queen of Katwel – Release Date: September 23, 2016
   2. The Magnificent Seven – Release Date: September 23, 2016
   3. The Birth of a Nation – Release Date: October 7, 2016
   4. The Best Man Wedding – Release Date: December 31, 2016
   5. Hidden Figures – Release Date: January 13, 2017
2. Delta Authors on Tour – Partner with DAC – More information coming
3. The play “Rent” is coming to Pueblo Memorial Hall – Date TBD
4. Bye Bye Birdie, Fine Arts Center – Date March 30, 3017 – April 23, 2017 – possible group lunch prior to matinee show
5. See attached reports for details



**OLD BUSINESS**

**APPROVAL OF THE BUDGET – Soror Hendrix**

1. Each committee will receive individual breakdowns
2. Theatre Works has been removed as a fundraiser for this year
3. See Finance report for details
4. See motion below

**4th QUARTER AUDIT – Soror Lewis**

1. See report attached for details



**ANNUAL AUDIT – Soror Lewis**

1. See report attached for details

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**COMPLIANCE UPDATE - Soror P. Miller**

1. CSAC is compliant – All documents were submitted by the August 31, 2016 deadline

**CSAC 2016 RETREAT – Soror Smith**

1. See attached report for details

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**REGIONAL CONFERENCE REPORT – Soror P. Miller**

1. Family members of sorors are no longer able to receive DST scholarships
2. National dues can now be paid by credit card
3. Membership dues cannot be transferred to another chapter after December 31st of any year going forward

**ST JUDES WALK / DAC – Soror P. Miller**

1. DAC is only doing registration for the walk – they have no team – CSAC does not need to partner with this event as originally requested

**NEW BUSINESS**

**MEMBERSHIP INTAKE SPRING 2017 – Soror P. Miller**

1. CSAC will watch a video and vote at the September 10, 2016 chapter meeting for Membership Intake- Spring 2017
2. 10-day notice was sent to chapter members as required
3. See attached document for details



**REGIONAL LEADERSHIP CONFERENCE – Soror P. Miller**

1. Sorors P. Miller and Tucker will be attending the Regional Leadership Conference in Kansas City from October 7-9, 2016
2. See motion below
3. See attached report for details



**CORRESPONDENCE ACTION ITEMS**

1. None

**PRESIDENT’S CORRESPONDENCE – Soror P. Miller**

1. National is hosting a Hazing Prevention Summit at the Gaylord Palms Resort & Convention Center in Kissimmee, Florida on October 20-22, 2016
   1. Suggestion was made to send a member of CSAC should we vote to have a membership intake process this sorority year
   2. See attached for details



1. The Omega Omega service for Velma Ferguson will be in December 2016 – more information to be provided once received from the family
2. Michelle Tucker is the State Coordinator

**ANNOUNCEMENTS**

1. Karen Jordan is sponsoring the Willie Bradley Smooth Jazz concert featuring Tony Exum Jr. at The Gold Room (18 S. Nevada Ave. Colorado Springs, CO) on October 1, 2016. Tickets are $40 – Hor D’oeuvres will be served while supplies last – tickets can be purchased online at: <http://cosjazz.eventbrite.com> or Contact Paul: 405-503-1324
2. Kappa Alpha Psi is hosting “Cufflinks and Cocktails” on October 22, 2016 – more details to be provided
3. The Linx is hosting Kenny Lattimore at the Pinery at the Hill (775 W Bijou St, Colorado Springs, CO ) on November 4, 2016 – Ticket prices: $75 regular admission / $100 VIP Meet & Greet (includes a picture with Kenny Lattimore)
4. Rocky Mountain Ques & the Uplift Foundation are hosting a 2016 Showboat Talent Competition at the Antlers Hotel (4 S. Cascade Ave. Colorado Springs, CO) on October 29, 2016 – Tickets: $40 – tickets can be purchase online at <http://2016showboat.eventbrite.com> or Contact Paul Prosper: 405-503-1324 or Eric Brazell: 719-491-6369
5. National Convention dates have not been provided at this time
6. CSAC is considering hosting a “Bid Wiz and Spades” night
7. The October Executive Board meeting location has changed to the YMCA - 3200 E. Spaulding Ave, Pueblo, CO 81008

**MOTIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Moved to accept the updated agenda with corrections | Q. Miller / Hendrix | Moved & Seconded, Carried |
| 2 | Moved to approve the June meeting minutes as updated and distributed | Smith / Q. Miller | Moved & Seconded, Carried |
| 3 | Moved to accept contract for DJ Boom the Professor as the DJ for the Hat’s Off Luncheon at a cost of $350 | Buckner-Bowman/ Hendrix | Moved & Seconded, Carried |
| 4 | Moved to approve the modified 2016-2017 Budget | Finance Committee | Moved & Seconded, Carried |
| 5 | Moved to approve the 2016 Retreat Meeting Minutes | Smith / Q. Miller | Moved & Seconded, Carried |
| 6 | Moved to send Soror President P. Miller to the Regional Leadership Conference at a cost of $500 | Hendrix / Stewart | Moved & Seconded, Carried |

The Executive Board Meeting adjourned at 8:18 PM.

Respectfully submitted,

Helena Smith Pamela Miller

Helena Smith Pamela Miller

Recording Secretary President